Circa 1885

French's Point

Midcoast, Maine

Contract Terms

To ensure that questions are fully addressed and you are completely comfortable before reserving French's Point, we submit the full terms of our contract in advance.

Property Capacity

Lodging Guests Lodging Guests For safety & insurance purposes, the names of all lodging guests and the room/home to which they are assigned for lodging must be provided to the Owner prior to check in.

Overnight Lodging Capacity The maximum overnight (midnight-9:00am) lodging capacity of the premises is never more than 62 persons (16 guests in the Retreat House, 18 guests in the Beach House & 28 guests in the Farm House). This count is based on guests of all ages. No campers, tents, RV's or motor homes may be parked on the premises for purposes of increasing lodging occupancy. Should an excess of this maximum overnight lodging capacity arise without authorization, vacating the property without refund may be required and damages resulting from this breach in the amount of $500/guest/night over the permitted maximum and/or additional cleaning charges will be deducted from the security deposit. The Client will be responsible for paying the balance of this cost in full without contest.

The maximum daytime (9:00am-Midnight) capacity is determined by the package reserved for your event and the season.

Complete Retreat 0-100 Guests- Included in Reservation Fee
101 - 150 Guests- $2,000 Surplus Guest Fee

The above Daytime Capacity applies unless otherwise determined by State & Federal Law or mandate. This count is based on guests of all ages. Should the client host events where more guests are in attendance than the daytime maximum guest capacity without advanced permission from the Owner, a penalty of $10,000 will apply. Surplus Guest Fee is due in full on check out date. The Client will be responsible for paying the associated capacity fees & penalties in full without contest. Should the State mandate a restricted guest capacity for gatherings, French's Point and it's associated entities cannot be held liable and are not responsible for refunding payments made.

Breech of Rental Agreement

In the event Client defaults by failing to submit all payments required under paragraph 2, permits occupancy by more than permitted number of persons without authorization under paragraph 4, or violates obligations set forth in Client's obligations in paragraphs 10 & 11, all monies paid shall be forfeited by Client & all penalties must be paid by the Client within 7 days of receipt of the invoice.

Cancellations

In the event Client cancels after a reservation contract has been signed and the required reservation retainer has been received by the Owner, the Client is responsible for full Rent as stated in paragraph 2. If the Client cancels, this contracts is non transferable and Rent is non- refundable under any circumstance. Lodging Tax, the Refundable Damage Deposit & Pet Fees are refundable within 30 days of cancellation. All cancellations must be made in writing confirming the release of the contracted dates signed by both Clients listed on the Contract & be precipitated by a phone call. It is required that the Client obtain & provide the Owner a copy of the Wedding Insurance Policy which protect the financial investment related to this reservation for the full Rent & Lodging Extension Rate, no later than 100 days prior to arrival date. Please be sure this policy provides pandemic coverage. In the event that wedding cancellation insurance coverage to include coverage specific to the Covid-19 pandemic is not available to the client and the event is cancelled as a result of the Covid-19 pandemic, then the full amount paid by the client shall be transferable to another date based on French's Point event availability, and mutual agreement between the parties.

COVID-19: The Clients acknowledge that there is a current pandemic that has resulted in regulations that impact the size of gatherings, the conduct of guests at gatherings, quarantining requirements, and other such regulations that could affect Clients and Client's guests use of French's Point property. These restrictions shall not be a basis for the Clients to cancel the contract and receive a refund. Clients fully understands that there could be restrictions that impact the use of French's Point property, including but not limited to, a limit the number of guests that could gather at French's Point, a requirement that all guests wear masks, that the parties could be required to stay a specific distance apart at the time their event, that certain guests may have to quarantine before accessing French's Point property, and other restrictions (known and unknown) that the government may impose. Despite this uncertainty or even possibility that there could be such restrictions, Clients enter this contract and agree to be bound by the terms hereof and to follow all regulations, laws, and executive orders when using the property associated with pandemic-related regulation. Clients also acknowledge that COVID-19 related restrictions are not a basis to cancel this contract and receive a refund.

Optional Housekeeping & Cleaning Services

The Client has the option of reserving housekeeping services or event space cleaning between events at an additional cost at the rate of $100/hour. This service requires advance reservation with our office.

General Regulations

Quiet Hours are from 10pm-9am daily at the Retreat House & grounds, from 9pm-9am daily at the Beach House & grounds and 9pm-9am daily at the Farm House & grounds, to include the private beach and East Overlook Terrace, must be observed by guests. All sound and guest activity should be contained within Farm House, Beach House, and Retreat House during Quiet Hours. Amplified music of any kind is not permitted inside the homes or on the grounds during quiet hours. Exterior lighting will extinguish automatically at midnight.

Pets are permitted on a case by case basis and require up to date vaccination history and a $250.00 Per Pet Fee. Permitted pets include dogs, cats, bunnies, birds and horses.

Smoking French's Point is a smoke-free property. Smoking is not permitted under any circumstances in or near the domicile and on the property. Smoking implements must be disposed of in the appropriate receptacles. Cleaning charges will apply to these items found on the grounds. A penalty of $1,000.00 will apply if smoking occurs inside the homes or if smoking waste is not properly disposed of.

Fireworks/Sparklers/Sky Lanterns The Client and their guests are strictly prohibited from setting off fireworks and from releasing Sky Lanterns per Maine State Law. If the Client or their guests illegally shoot off fireworks, release sky lanterns or use sparklers during their period of rental, a $1,000.00 penalty will apply. Should the Client choose to have fireworks provided during their period of rental period, the fireworks must be provided by Central Maine Pyrotechnics, this display must take place prior to 10:00pm in accordance with Retreat House Quiet Hours (10:00pm-9:00am), must take place in the designated area on the Retreat House beach, and the Client must pay French's Point a $1,500.00 Post Fireworks Clean up Fee due to the proximity of the shoot zone to the tent.

Exterior Fires & Tiki Torches are allowed with advanced permission from the Owner in the designated areas only. Fires and burning tiki torches must be attended to by the Guest at all times and the Client must extinguish the fire before leaving the area unattended for more than 5 minutes.

Golf Carts Golf Carts are not provided by the Owner. Golf carts can be rented by the Guest. However, for the purposes of ensuring safety, golf carts must:

- Be driven by an adult of 21 years or older at all times.
- Be driven by a designated individual who has not consumed drugs or alcohol.
- Be driven and parked only on paths and road surfaces of the estate, and not on the cement walk ways, in the woods, lawns or beach areas.
- Must not exceed safe occupancy for the golf cart.

Should the Owner feel that Guests are not abiding by these requirements, keys to the golf cart must be relinquished to the Owner & the golf cart use will not longer be permitted. Any damages incurred to the estate & grounds due to the golf cart will be the responsibility of the Guest.

Local, State & Federal Laws The Guest & their guests agree to abide by all Local, State and Federal laws for the duration of their reservation term. The Owner is released of responsibility and liability should the Guest and their guests no follow these laws for the duration of their reservation term and will report such violations and require the Guest and their guest depart the estate immediately. Should this occur, the Guest has not grounds for refund of Rent.

Private Event Regulations at French's Point

Private Event An event is defined as an instance where one or more of these instances occur at French's Point:

- A gathering at a designated time & location that includes non lodging guests.
- Alcohol &/or food is being provided to non lodging guests.
- Vendors are engaged to provide service.

Client Portal In preparation for your events, we will provide a Client Portal with planning information & details about French's Point for your reference throughout the planning process. This portal is updated regularly with the most current information, so please refer back to it frequently. The portal includes questionnaires & files that must be completed and submitted to the Owner in the time frames indicated so we are able to prepare and support your planned events.

Event Hours & Guest Activity Quiet Hours must be observed daily between 10:00pm-9:00am at the Retreat House & 9:00pm-9:00am at the Farm House. Out of respect for our neighbors and for the safety of your guests, guest activity and noise must be contained within the Farm House & Retreat House during Quiet Hours. Amplified music/sound is not permitted inside or on the grounds of the Retreat House or the Farm House, during Quiet Hours. Non lodging guests must depart the homes & grounds by 11:00pm. French's Point registered lodging guests must disperse to their assigned home by 11:00pm, not exceeding the individual home lodging capacity after this time. Vendor departure is required before exterior property lights extinguish at midnight. Additional time cannot be purchased to exceed these hours. Overtime charges for noise, music and late guest departure will be applied at the rate of $500/15 minutes & the Owner maintains the right to require guests to depart the property upon demand.

Event Management & Planning A professional, insured event planner, approved by our office, will be responsible for the details of your events, setting up and cleaning up from your events, and upholding the terms set forth in this contract. An event planner must be present where one or more of these instances occurs:

- A gathering at a designated time & location that includes non-lodging guests.
- Alcohol & or food is being provided to non-lodging guests.
- Vendors are engaged to provide service.

Your designated event planner must sign the Event Planner Contract, the Vendor Code of Conduct, & Release of Liability, & provide a copy of their Certificate of Liability at the onset of the engagement of their services. The same Clients that signs this contract must sign the contract with the Event Planner. The principal of the approved event planning company is the only member of the team that can provide this service, not an associate planner, unless advanced approval is provided by the Site Manager. Your event planner must be engaged no later than six months prior to your arrival date. Your event planner will be the point of contact for your guests and with your vendors and ensure the caterer, bar service provider, rental provider and other vendors uphold the related terms in this contract. An event planner must be present (first to arrive and last to depart) for all events.

The one exception to the policy requiring event management & planning for events is for Farewell Brunches where Stove Cove Catering, Trillium Caterers, & Bar Harbor Catering Company are providing catering & bar service (if applicable). These caterers do not need the support of an event manager/planner for a farewell brunch.

We strongly encourage the Client to engage a Full Service Planner that is present for the duration of the weekend stay from arrival through guest departure. A Partial Planner is an acceptable alternative. A Day Of Coordinator does not fulfill the requirements of this contract. The event planner requirement cannot be fulfilled by family or friends. Your event planner is required to provide the site manager with a complete vendor roster four weeks prior to your arrival date so we can request Certificate of Liability from your vendors. No later than two weeks prior to your arrival, your event planner is required to provide a complete itinerary for the weekends' events to include the areas selected for events (rain and shine), the guest count, the vendor arrival and departure times, the event planners arrival and departure times & a complete vendor roster for all paid vendors providing service at French's Point. No later than 1 week prior to your arrival, the event planner is required to provide a final rental order and delivery & pick up time and locations. The event planner is required to be on premise on an event day from the time the first vendor arrives, until the last vendor departs & for all events. The event planner must ensure particularly that quiet hours & guest occupancy hours are observed, the alcohol policy is followed, personal effects are properly stored, rentals are set up and removed to the designated pick up location, and food waste, trash, redeemables & cardboard are removed to the dumpster after each event and before their departure. We will provide a list of approved event planners. If you wish to use an event planner that is not on this list, you must receive approval from the site manager before they are engaged to meet this requirement. A penalty of $5,000.00 per event is applicable if events are hosted without the presence of an approved event planner. A copy of your contract with your chosen event planner must be provided to our office.

Site Manager The site manager from French's Point must be on property from the time an event begins until it concludes. This service can be extended with advanced reservation beyond the 12 hours offered (based on our sample itineraries on our website from Friday-Sunday)in the Reservation Fee for the rate of $200/hour.

Traffic Control/Security Traffic Control/Security service must be on property from the time an event begins until it concludes. This service can be extended with advanced reservation beyond the 12 hours offered (based on our sample itineraries on our website from Friday-Sunday)in the Reservation Fee for the rate of $300/hour.

Transportation Shuttle transportation must be provided by the Client for events larger than 125 guests when alcohol service is being offered to guests for more than 4 hours of service, providing transportation to and from the designated lodging locations for guests no occupying onsite lodging.

Décor The site manager must approve all decorations prior to installation. Decorations must be free standing. The use of nails, push-pins, screws, staples, tacks or tape are prohibited on any surface on the property including the floor or sail cloth tent. Rice, birdseed, confetti or dance wax are strictly prohibited. Clients are not permitted to install lighting or other hanging decor & must engage an insured provided for this service. We can offer referrals for decorating and event lighting design services. Damages resulting from the use of prohibited decorations will result in damage charges. In accordance with the Maine Fire Marshal regulations, candles with open flames must be entirely enclosed in glass. Candlesticks are not permitted. A penalty of $1,000.00 will apply if the decor policies are not adhered to, plus the cost of repairs.

Vendors All vendors providing service for your events must have liability insurance (minimum of $1,000,000 limit for vendors providing consumable goods & minimum of $300,000 limit for all other vendors), licenses where applicable, & for vendors that do not offer workers compensation coverage for all of their staff, each employee without this coverage & the owners must sign a release of liability/hold harmless form furbished by French's Point before they are permitted to provide service at French's Point. Vendors without liability insurance can acquire the required coverage here. The Hersey Retreat at French's Point, LLC, Beach House at French's Point, LLC, The Farm at French's Point, LLC, Thistle Industries, LLC, doing business as French's Point must be listed as additional insured on all vendor certificates of liability. A penalty of $1,000.00/incident will apply if vendor policies are not adhered to.

Catering If food is being offered to non lodging guests who are assembled anywhere on property during your stay, a licensed (in the State of Maine) and insured caterer must be engaged to provide food service. Guests cannot self-caterer or have meals delivered for events with non lodging guests. Caterer's must be approved by French's Point before they are hired to ensure they meet our requirements. Caterers must provide onsite staff for all events, for set up and clean up and cannot simply drop off food. Caterers are responsible for cleaning up food related waste, cleaning the space utilized for the event, removing the trash to the dumpster, and moving rentals related to the event to their pick-up location before their departure. The caterers listed in our Preferred Vendor Directory meet these requirements. A penalty of $1,000/incident will apply if the catering policies are not adhered to.

Catering Kitchen Our 1,200 sq. ft. catering kitchen is located on the lower level of The Retreat and is available to licensed (in the State of Maine) and insured caterers approved by our office for meal preparation. Use of the kitchen and equipment is offered at no additional cost. However, equipment is turned off between events and will need to be turned on before use. Only licensed and insured caterers have access to the Catering Kitchen at French's Point. For your safety and in keeping with insurance regulations and Maine State Health and Human Safety regulations, you and your guests are not permitted to enter or use the catering kitchen at any time. The two residential kitchens on site are available for personal use in alternative to the Catering Kitchen. Fryolators are not permitted for use inside at any time. Before the end of the rental term, the kitchen must be returned to its original condition, cleaned before departure. Trash & recycling must be removed from food services areas to the dumpster area located on the west side of the property near the tent after each event and before the caterer and event planners departure each day. A penalty of $1,000.00 will apply if the catering kitchen policies are not adhered to.

Liquor & General Liability Insurance You must obtain host liquor liability & general liability insurance for $1,000,000 of coverage for the duration of your reservation term. This insurance can be acquired on-line at here. The Hersey Retreat at French's Point, LLC, Beach House at French's Point, LLC, The Farm at French's Point, LLC, Thistle Industries, LLC, doing business as French's Point must be listed as additional insured on your liquor liability certificate & general liability certificate. This insurance can also be obtained as a rider on your home owners' insurance policy. Coverage offered by your caterer or bar service provider does not satisfy this requirement. You must provide proof of liability insurance coverage during the service periods selected for events of more than 50 guests to the site manager no later than 14 days prior to the events date. A penalty of $1,000.00 will apply if insurance policies are not adhered to.

Alcohol & Drug Policy For events, the Client and their guests are not permitted to consume, serve or bring alcohol not served & provided by the bartending service provider. The Client and their guests are not permitted to supply alcohol for their events of more than 75 guests. If a client wishes to supply alcohol for events with less than 75 guests, they must engage an approved bar service or caterer is engaged to provide professional services. The Client and their guests can supply alcohol for consumption in the periods between events for lodging guests, but not at any time non lodging guests are onsite. For the safety of the guests, it is required that a bartending service provider or caterer is engaged to provide professional bartending services at events. The designated professional bartending service provider must remain on property until all non lodging guests have departed & lodging guests have dispersed to their assigned home at the end of the event to ensure their safety and conduct while at our facilities. The Client cannot provide more than 7 hours of alcohol service in a 12-hour period at French's Point. The Client & their guests are not permitted to self serve alcohol after the bar service period ends until all non lodging guests have left the estate & lodging guests have dispersed to their assigned home. During events, for safety, the Client & their guests are strictly prohibited from all bar service areas. The site manager & Owner reserve the right to end alcohol service and require departure of guests should their conduct endanger staff, vendors, other guests, the facilities, or be outside our allowed parameters and regulations at an event. The Client, their event planner, and chosen bartending service provider are responsible for controlling guest conduct once alcohol service has commenced, resolving messes or damages resulting from guests who were served alcohol, and ensuring the safety of guests once alcohol service has commended. You and your guests are prohibited by Maine State Law from selling liquor to your guests in the form of a cash bar. If one is required, a cash bar can be provided by a bartending service provider. Due to liquor liability and licensing, the caterer/bartending service provider is responsible for handling, processing and supplying bar glassware. When the catering company/bartending service provider supplies alcohol for an event, that provider will need to file a liquor license application with the State of Maine. This application must be approved by the State of Maine no later than 72 hours prior to the event. This application must also be approved by the Town of Stockton Springs. The site manager can supply you with the check list and application for this process. The bar service provider must be sure that all alcohol is removed from service areas and secured in the cooler, rental glassware is racked and returned to the designated rental location for pick up, trash related to beverage service and redeemables are removed to the dumpster enclosure, the bar surfaces are clean, and their service area floor is mopped before their departure. Use & possession of recreational & illicit drugs are not permitted at the estate at any time. For our safety & the safety of your guests, individuals found to be in possession or under the influence of these substances will be removed from the estate. A penalty of $3,000.00 will apply if the alcohol & drug policies are not adhered to.

Equipment Rentals Rental equipment required for your events should be secured through Wallace Events whenever possible. The rental of a power generator is suggested to provide power security during events in the instance of general power supply interruption. Heaters for the tent are recommended May-mid June & September-October are suggested. Both generator and heaters can be sourced from Wallace Events and must be reserved in advance. Rentals can be provided by other providers with the site managers advanced approval. The rental of all equipment necessary for your celebration must be delivered and picked up within the rental period for your stay and must be confirmed with the site manager a week in advance of delivery. The Client's event planner is required to be present to receive all rentals and move rentals to the designated pick up location with the rental provider, unless they are provided by Wallace Events. Rentals utilized in the sail cloth tent should be removed to the service tent for pick up after the events are complete. A penalty of $1,000.00 will apply if the equipment rental policies are not adhered to.

Before Departure The Client, their chosen event planner, and caterer are responsible for returning rentals to the designated pick up location & furnishings to their original location. Trash, recycling and redeemables must be placed in the designated receptacles at the end of your events before your departure. Failure to do so will result in cleaning charges. Before checkout, French's Point must be returned to the same condition it was provided to you at the beginning of your rental term. The Client will be responsible for the cost of excessive cleaning and property damages that result from your stay. If the Client or their guests check out later than the time stated in this agreement, late departure charges will apply at the rate of $250/15 minutes. Payment of this late departure charge is due within ten (10) days of check out.

Termination of Contract by Owner due to Force Majeure Event:

(a) For the purposes of this Contract, a Force Majeure Event means an event beyond the reasonable control of the Owner including but not limited to strikes or other industrial disputes (whether involving the workforce of the Owner or any other party), act of God, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulation or direction, accident, fire, flood, pandemic, storm or default of suppliers or subcontractors, national emergencies, state emergencies or other unforeseen events or circumstances.
(b) The Owner shall not be liable to the Client as a result of any failure to perform its obligations under this Contract as a result of a Force Majeure Event. This includes that Owner shall not be liable to Clients for consequential damages associated with termination of this contract due to a Force Majeure Event.
(c) If the Force Majeure Event prevents the Owner from making the properties available on the Reservation Date, the Owner shall, without limiting its other rights or remedies, have the right to terminate this Contract immediately by giving written notice to the Client.
(d) If Owner terminates this Contract due to a Force Majeure Event, the Owner's liability is limited to refunding the Client such monies, which represent unused services, less: (a) any monies expended by the Owner (b) any liability occurred by the Owner (c) a reasonable amount of the deposit for services rendered by the Owner.
(e) If the Clients cancels the Contract and it is later determined that Owner was unable to perform due to a Force Majeure Event, no refund shall issue as outlined in paragraph 12(d).

Indemnification

The Client agrees to indemnify and save the Owner harmless from any and all liability for loss, cost, damage or expense including without limitation, claims and demands arising from the Client's rental of the premises, including property damage or personal injury caused by the conduct of the Client or their guests, invitees and vendors.

Forum for Disputes & Attorney's Fees

All Claims or disputes arising from this Reservation Contract must be brought in either the Maine District Court or Waldo County Superior Court, both located in Belfast, Maine, unless otherwise agreed to by the parties, and Maine law shall apply to all disputes. In the event legal action is commenced by either party to resolve any disputes under this Reservation Contract, the Owner will be entitled to its reasonable attorney's fees and costs incurred prosecuting or defending the claim, in the event that Owner is the prevailing party. This Agreement is the whole Contract between the Client and Owner, and all prior arrangements, understandings, promises, statements, are merged herein. This Contract may be modified only by written amendment signed by both parties. This Contract shall be interpreted under the laws of the State of Maine.

Exhibit A- Client Waiver, Release And Hold Harmless Agreement

We, _____&_____ assume all liability related to uninsured/unlicensed food and beverage during our stay at French's Point (and the associated entities of Thistle Industries LLC, The Hersey Retreat at French's Point, LLC, The Farm at French's Point, LLC) the weekend of August 2-5, 2019, which is hosted by French's Point located in Stockton Springs, Maine. We release and hold French's Point & the above listed associated entities ("Released Parties") harmless. We represent, covenant and agree, on behalf of ourselves and our heirs, assigns, and any other person claiming by, under or through me, as follows:

We acknowledge that participating in the celebration involves certain risks (some of which I may not fully appreciate) and that injuries, death, property damage or other harm could occur to me or others. We accept and voluntarily incur all risks of any injuries, damages, or harm which arise during or result from my participation in the wedding celebration.

We waive all claims against any of the Released Parties for any injuries, damages, losses or claims, whether known and unknown, which arise during or result from our stay, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties. We release and forever discharge the Released Parties from all such claims.

We agree to indemnify and hold the Released Parties harmless from all losses, liabilities, damages, costs or expenses (including but not limited to reasonable attorneys' fees and other litigation costs and expenses) incurred by any of the Released Parties as a result of any claims or suits that we (or anyone claiming by, under or through me) may bring against any of the Released Parties to recover any losses, liabilities, costs, damages, or expenses which arise during or result from my participation in the wedding celebration, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties.

We have carefully read and reviewed this Waiver, Release and Hold Harmless Agreement. We understand it fully and we execute it voluntarily.
EXECUTED this _____ day of _____, 20_____.

_____ _____
Client Signature Printed Name

_____ _____
Client Signature Printed Name

Exhibit B- Code of Conduct Agreement for Vendors

French's Point appreciates the immense value in the quality of the service provided by service providers/vendors. The quality of our event is only ensured when service providers/vendors and French's Point work collaboratively towards a common goal to provide the best possible service and experience for our mutual clients. By including you on our preferred vendor list, we are endorsing your business. For this reason, we ask all
professionals that offer service at French's Point agree to the following standards:

General Provider/Vendor Requirements:

All service providers/vendors must provide French's Point with a current certificate of liability insurance no later than 14 days prior to service.

Vendors providing consumable goods such as catering, bar service, desserts, cake, food truck, etc. must provide a minimum of a $1,000,000 limit per incident.

All other vendors must provide a minimum of a $300,000 limit per incident.

Vendors without liability insurance can acquire the required coverage here.

The Hersey Retreat at French's Point, LLC, The Farm at French's Point, LLC, Thistle Industries, LLC, doing business as French's Point must be listed as additional insured on all vendor certificates of liability.

The Client will be responsible for a penalty of $1,000.00/incident will apply if this requirement is not observed.

All service providers/vendors will abide by all federal, state and local laws and ordinances, as well as French's Point's regulations.

All service providers/vendors will assume liability for their actions, equipment and possessions and must sign an annual release of liability required by French's Point .

In order to protect the safety of our clients, walkways and floor spaces must remain free and clear of cords and other equipment.

Service Providers/vendor's personal property & equipment must remain out of guest areas and traffic patterns for the duration of the event. Ask the Property Manager for designated storage areas.

All service providers/vendors should inform French's Point & the designated wedding planner hired by the Client, of their setup requirements and arrival & departure time & service location no later than 14 days prior to the event date.

All service providers/vendors must provide the necessary items required for their service or contract these items in advance with the designated wedding planner hired by the Client. French's Point is not responsible for providing equipment or wares related to your service.

At no time should service providers/vendors park on the turn around, side of the road, in guest parking lot or in the handicapped parking spaces which may inhibit the flow of traffic. Service providers/vendors should park in the designated vendor parking area below the guest parking lot. At no time should vendors drive their vehicle on the foot path around the estate at the edge of the bluff.

In order to preserve the integrity of the buildings, use of any adhesive material or fasteners is prohibited. Installations of any kind must be approved in advance by the Property Manager.

Quiet Hours are from 10pm-9am daily at the Retreat House & grounds and from 9pm-9am daily at the Farm House & grounds, to include the private beach and East Overlook Terrace & must be observed by guests, service providers/vendors. All sound & vendor/service provider & guest activity must be contained within Farm House and Retreat House from 10pm-9am. Guests not occupying lodging at French's Point must depart by 11pm. Exterior lighting will extinguish automatically at midnight. Service providers/vendors must remove all equipment and complete breakdown & depart by Midnight.

French's Point requests that all service providers/vendors remaining on premise for an event wear a professional uniform or suitable attire in the presence of guests unless otherwise specifically requested by the client or Wedding Planner. Service providers/vendors must be in uniform one hour prior to guest arrival and should not return to their street clothes until all guests have departed.

Service providers/vendors may utilize the restrooms for changing located in the lower level of the estate only. These restrooms must remain clear of all personal property.

Consumption of drugs or alcohol by any service provider/vendor in not acceptable at any time and will result in request for immediate removal from the premises.

Service providers/vendors should refrain from eating, drinking, smoking or socializing in view of the Client for the duration of the event. Please ask the Property Manager where these activities are permitted.

Service Providers/vendors are responsible for removing all waste from the service are and be disposed of properly in the dumpster, cardboard receptacle, redeemable bins in the dumpster enclosure. Floral waste shall not be thrown over the bluff for disposable.

All above terms are understood and accepted as written. Please complete the below to confirm.

Business Name:_____ _____

Authorized Representative Printed Name:_____ _____

Authorized Representative Cell Phone Number:_____ _____

Authorized Representative Email Address:_____ _____

Authorized Representative Signature:_____ _____